

Hamburg Presbyterian Church

177 Main Street

Hamburg, New York 14075

July 2021 – June 2022 Annual Report

Ecclesiastical and Corporate Meeting



A time for new beginnings

Proposed Agenda for the Annual Ecclesiastical and Corporate Meeting

1. Prayer for the Meal and Congregation

2. Lunch in Chestnut Ridge Park

3. Congregational Meeting

- Call to Order, Open with Prayer, and Approval of Agenda
- Minutes were read by Session and deemed correct. Attached is a copy of the December 26, 2021, ECCLESIASTICAL AND CORPORATE CONGREGATIONAL MEETING minutes.
- Pastoral Report – Rev. Rachel Brown
- Clerk’s Annual Statistical Report – Tony Cimorelli
- Reports from Committees and Ministry Teams
 - ◆ Building & Grounds – Jeffrey Leyonmark
 - ◆ Christian Education – Matt Brooks
 - ◆ Church Life – Kris McGuire
 - ◆ Deacons – Elyse Perry and Anna Robinson
 - ~ Caregivers – Corrine Arcangel
 - ◆ Financial Management – Blair Webster
 - ~ Treasurer Report
 - ◆  HPC Budget 2022
 - ◆ Hospitality – Don Robinson
 - ◆ Mission – Tony Cimorelli
 - ◆ Nominating – Jeff Leyonmark
 - ◆ Pastoral Care Assistant – Wendy Zimmerman
 - ◆ Personnel – Gary Lauchert
 - ◆  Pastors Terms of Call: *CBE Form 2022*
 - ◆ Presbyterian Women – Linda Ryder
 - ◆ Worship & Music – Wayne Hines and Hollis Bahruth
 - ~ Minister of Music – Alexander Hamilton
- Closing Prayer – Rev. Rachel Brown

**THE ECCLESIASTICAL CORPORATE CONGREGATIONAL MEETING
HAMBURG PRESBYTERIAN CHURCH
DECEMBER 26, 2021**

MINUTES

The Rev. Rachel Brown, Moderator, called the meeting to order with prayer at 11:02am.

Quorum was present, (34 members) and one staff member, Matt Brooks CE Director.

A **MOTION** was made, seconded and passed to accept the agenda as presented.

Linda McAlpine from the Personnel Team presented the Pastor's Terms of Call for 2022. (CBE Form).

Pastor Rachel was excused from the meeting.

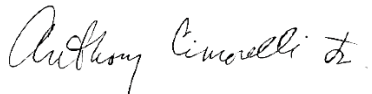
MOTION to approve the CBE Form as presented from committee passed unanimously.

Pastor Rachel was brought back into the meeting.

A **MOTION** to adjourn was made by Hollis Bahruth. Second was received. Motion approved.

Rev. Rachel Brown closed us in prayer at 11:10am.

Respectfully submitted,



Tony Cimorelli
Clerk of Session

Rev. Rachel Brown
Moderator

PASTOR'S REPORT "The 2nd Year of the Pandemic" July 2021- June 2022

"To do righteousness and justice is more acceptable to the Lord than sacrifice." — Proverbs 21:3

"God sends the Church to work for justice in the world: exercising its power for the common good; dealing honestly in personal and public spheres; seeking dignity and freedom for all people..." — *Book of Order*, W-5.0301

I have had a **wonderful seventh year** at Hamburg Presbyterian Church. The Lord has called me to serve and lead the people of HPC and I feel it's a great fit for all.

Highlights from the past year: The Annual meeting in July at shelter #3 Chestnut Ridge Park; Installed and served as the moderator of the Presbytery of Western New York May 2021 - May 2022. Confirmation Sunday. Served on the Anti-Racism Task group of the Presbytery of WNY.

Preaching is a huge part of any pastor's role. I spend many hours in sermon preparation and this past year I followed liturgical year C. One highlight is preaching on "Hot Topics" over the summer including those on Racism, We Choose Welcome, We are all in this Together, Dealing with Depression, and others.

We were able to continue in-person church services since January 31, 2021 –present, at times masked and with precautions.

As part of my **Pastoral Care**, I have done phone calls, cards, communion visits and pastor visits. I have provided individual & marriage preparation counseling, as well as one-on-one prayer over the phone & ZOOM with many in our congregation. I feel it is imperative that, as a pastor and spiritual leader, I pray for our people. I spend time every week praying for those and many other requests. One of the reasons I became a pastor was to be part of the many beautiful moments in the lives of those the LORD brings to my path. This year I officiated **weddings, baptisms, and funerals.**

One of my many duties is to serve in leadership roles for the **Presbytery of WNY:** I served as the Moderator of the Presbytery, the Administrative Commission for the First Presbyterian Church in Westfield, as the Moderator at First Presbyterian Church in East Aurora, on the Anti-Racism Task Group, and as an At-Large member of Council.

I look forward to continuing to serve the LORD at HPC in 2022- 2023. Let this be the year of loving one another after the many tragedies in Buffalo, our country, and the world.

Isaiah 1:17 says;

"Learn to do good. Seek justice. Help the oppressed. Defend the cause of orphans. Fight for the rights of widows"

On This Journey Together,

Rev. Rachel N. Brown

**ANNUAL STATISTICAL REPORT OF THE CLERK OF SESSION
HAMBURG PRESBYTERIAN CHURCH
June 30, 2022**

MEMBERSHIP

Membership – June 30 ,2021	227
Members Lost to Death	6
New Members	7
Membership Transfer	2
 Membership Total – June 30, 2022	 226

DEATHS

10/08/2021	Virginia Calkins
12/12/2021	Rebecca Blood-Barton
01/17/2022	Laura Reynolds
01/19/2022	Patricia Headlee
02/15/2022	Don Baltes
05/09/2022	Allan Hall

BAPTISMS

09/26/2021	Marnie Calder
10/17/2021	Kayleigh Gimlin
10/17/2021	Frankie Grandis

WEDDINGS

07/07/2021	Emily Mrozinski and Derek Palmerton
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Respectfully submitted:



Tony Cimorelli
Clerk of Session

Building and Grounds Report for Spring 2021-May 2022

Chair: Jeffrey Leyonmark

Ministry Team: Shawn Ferro, Wayne Hines, Rich McAlpine, Sue Almond and Earl Knauss

Highlights:

- Customary Spring and Fall cleanup of grounds.
- Customary maintenance of Boiler.
- Installed heat cables on the West side of the Sanctuary roof.
- Fire Extinguishers inspected.
- Erie County Health Department inspected.
- Negotiated a new snowplow contract with Chevalier Landscaping.
- Elevator inspected.
- Contracted with Loewer Paving to complete the driveway up to Union Street.
- Responsible for closing church at end of Worship.
- Repaired 12 radiator units in the building.
- Renovation of the ½ Bath adjacent to the Sanctuary.
- New paint in the Narthex, Sanctuary and Lounge.
- Repaired the window in the Bell Room.
- Installed a new duplex outlet in Fellowship Hall.
- Key liaison for all guests using our facility (AA, Al-Anon, UCG, Girls on the Run, HNS) throughout COVID re-opening.

Respectfully Submitted,

Jeffrey Leyonmark

Christian Education Annual Report (July '21-June '22)

Christian Education (CE) Committee

Trish Harrigan (Co-Chair), Sandy Smith (Co-Chair), Joe Smith, Miranda Smith, Holly Bortel, and Elyse Perry. The CE Committee meets on the 1st Monday of the month at 6:30 pm with our CE Director Matthew Brooks.

Adult Study Group (Wednesdays 7:15 pm-8:15 pm)

Adult Study Group met Wednesday Nights on Zoom from September of 2021-May 2022. We did 3 different studies this past year. We began the year reading *What Is The Bible* by Rob Bell. This book helped us understand the Bible better and read it an inquisitive way. Matt led this study. Our next Study was on Anti-Racism and was led by Pastor Rachel. We learned more about how we can combat racism in this county by becoming more educated about the issues and living out our Christian faith. Our final study was led by Matt. We read the book, *What We Talk About When We Talk About God* by Rob Bell. The book helped us to better perceive what God was like and how God works in our lives in new ways.

12 different adults attended the Adult Study Group. We **averaged 6** participants on a weekly basis.

Children's Church (During Worship 10:15-11:00 am)

Children's Church takes place on Sundays during worship after the Children's Sermon. Children's Church primarily serves students grades K-6th. We have a Bible lesson, memory verse, and work on a craft or coloring page during this time. Children's Church is planned and led by Matt.

Curriculum

We have been making our way through the Superbook Curriculum of DVD lessons.

Special Activities

VBS

6 children and 8 adults participated in VBS 2021. Our theme was Lava Luau. The kids learned that God can help us be in control of our emotions. The kids enjoyed, live music performed by Katie and Matt, skits, games, lessons, crafts, and snacks!

Blessing of Backpacks/Kickoff Sunday (September)

5 Kids attended our kickoff celebration and enjoyed participating in several games!

Kids Christmas Play (December)

4 children participated in this year's Christmas Play. The kids did a fantastic job performing our play, *Wisemen's Journey!*

Easter Egg Hunt

7 kids participated in our Easter Egg Hunt on Easter Sunday. After the hunt we did a lesson using Resurrection Eggs and symbols.

Teen Activities

Pumpkin Unloading (October)

Several teens helped unload pumpkins and enjoyed pizza at the end.

Angle Tree (December)

3 youth went shopping for presents with Matt for the Angle Tree.

Confirmation Class (Grades 8th-12th)

5 teens participated in this year's Confirmation Class from January-May. Ben Mills, Ben Regan, Connor Low, Maddie Tothoro, and Polly Fero all decided to join the church. The Confirmation Class attended 8 meeting sessions, twice a month after church, led by Matt. These classes lasted about 1 ½ hours. The teens learned about reading the Bible in context, worship, discipleship, outreach, and social justice, among other things. There were 2 separate requirements that the teens also had to take part in. One requirement was to attend an alternative worship service. The Adult Mentors and kids traveled to **St. Luke's Mission of Mercy**. We were given a tour and learned about all their different programs that serve the local poor and homeless. Afterward, we attended Mass together. The second requirement was to do a service project. We decided to do a **Home Again Project for Journeys End**. This project helped to set up a home for refugees, many of whom come to this country with little more than one bag. The kids collected items donated by the congregation and the community and went shopping for supplies. We collected: appliances, furnishings, kitchenware, toiletries, toys, and many other items. The kids and adult volunteers worked really hard cleaning the apartment and setting up all of the rooms. The home we prepared was for an Afghan family of 9.

Youth Sunday (Grades 8th-12th)

The youth-led the entire worship service on May 22, for Youth Sunday. 5 youth were officially Confirmed during the service. The kids shared their talents in music, preaching, and leading.

APCE Christian Educators Conference (February) Attended by Matt Brooks

Participation Numbers 2021-2022

Total Adult Volunteers: 23

Total Children's Activity Participants: 17

Total Youth Participants: 13

Church Life Ministry
Annual Report
7/2021 – 6/2022

The mission of the Church Life Ministry continues to focus on the strengthening our Christian Fellowship within the HPC family through a variety of activities. We are pleased that we were able to resume some of our traditional opportunities to gather in early 2022 as the challenges of the pandemic have lessened. Coffee hours are back, including the Father's Day Strawberry Social, and the Annual Meeting and Church Picnic, which will once again be at Chestnut Ridge Park. Baptismal gifts were presented to the Calder, Gimlin, and Grandits families and Christmas favor bags were distributed to the congregation. We look forward to hosting the Harvest Dinner in the fall. We warmly welcome any member to join the Church Life team and look forward to planning new opportunities for fellowship and celebration as we serve God and our church.

A sincere thank you to our long-time Church Life team members: Christel and Lamont Beers, Shirley Hines, Carole Mitchell, Marilyn Monckton, and Linda Ryder.

Respectfully submitted,
Kris McGuire, Chairperson

Deacons' Annual Report for 2021-2022

The Deacons at Hamburg Presbyterian church are privileged to serve our members in a variety of ways.

Our group home update: Sandy Mallon has moved to a group home in Depew. Currently, there is no longer a need to pick up a group home resident for worship.

A member of Deacons continues to attend monthly Session meetings, to communicate with Session about our activities and to inform our board regarding the Session's business.

Deacons are tasked with preparation for monthly Communion, and for special services such as Ash Wednesday, Maundy Thursday, Christmas Eve, and Easter. During 2021 and 2022, the Deacons continued our Covid 19 Communion format according to the dictates of the WNY Presbytery. We used individually pre-packaged communion elements which a Deacon distributed and cleaned up following the service. We thank Janie Smith for her dedication and time in providing the Communion bread for the Communion table.

Along with Caregivers, the Deacons call our church friends at home or in care facilities. We also send cards monthly to homebound members as well as to those members who have moved out of the area. During 2021 and 2022, Deacons have continued using a "card-writing" sub-committee to assist with this service to our homebound members and those who are experiencing illness, death of a loved one, or other difficult life-changing concerns. We extend our thanks to Holly Bortel, Laura Low, and Brigit Reynolds Hubert, for their dedication to this mission.

The Deacons ordered Easter and Christmas flowers to beautify the sanctuary. Flowers were also delivered to many homebound members. We extend our heartfelt thanks to the many volunteers, including our Caregivers, who helped deliver flowers following the Easter and Christmas services. In addition, our Caregivers have added their "door drop" ministry where they deliver food baskets, flowers, or other age-appropriate gifts.

During 2021-2022, Katy Webster and Melissa Ferraro utilized "sign-up genius" to recruit volunteers to transport Hal Lewis to and from worship. In April, Hal moved to a village apartment and has chosen to walk to and from worship. In the event of inclement weather, the Deacons will check with Hal to see if he needs a ride. As rides are requested by additional members, more volunteers will be needed to aid in this aspect of our ministry.

At our monthly meetings, the Deacons discuss our members' needs, and make plans to help where needed. We pray for our members, our church, community, and our world. We thank the Session and members of HPC for the opportunity to serve the Lord through service to His people. We look forward to continuing our service throughout 2022.

Elyse Perry and Anna Robinson
Co-Moderators of Deacons

2021-2022 Deacons: Nancy Brogan, Melissa Ferraro, Wendy Leyonmark, Carole Mitchel, Elyse Perry, Anna Robinson, Terri Vogler, and Katy Webster

Caregivers Ministry

Annual Report

June 2021 – May 2022

The mission of Caregivers Ministry is to reach out with loving support to HPC members who are transitioning through difficult circumstances due to illness, loneliness, loss of a loved one, being homebound or other personal/family situations that present challenges. We work in close partnership with the Deacons to make monthly contacts with members of the HPC family who are not able to attend Sunday services. This is achieved through cards, telephone contact, personal visitations and accompanying Pastor Rachel on home visits.

With thanksgiving, we were able to gradually resume in person Caregiver Ministry activities this past year following many months of restricted interaction due to Covid concerns. We were able to achieve the following:

- Caregiver Team members communicated remotely to prayerfully consider the concerns and needs of our HPC family members.
- A Caregiver Team representative participated in Zoom meetings with Deacon Ministry to share concerns and activities.
- Bereavement visits and gift basket presentations were resumed to members who experienced the loss of an immediate family member. This is a way of letting them know that their church family cares and shares their sorrow. Nine visitations and presentations were made.
- Cards were sent to members who were experiencing an illness, hospitalization or difficult circumstances in their life.
- We continue to work with the Pastor and Church Office to update the weekly “In our Prayers” list for the Sunday bulletin and the “Continued Prayers” list for the monthly Towel and Basin to keep our church family informed of members in need of prayers and support.
- Flowers were distributed at Easter and Christmas by Deacons and Caregiver Team Ministries
- A new “Door Drop” ministry was initiated as a simple way of showing caring support or grateful appreciation of a member of our HPC family. A small thinking of you / thank you gift (usually flowers or food items) is presented in a quick, often unexpected, door visit. This new ministry has been well received by the recipients. Thirteen “door drop” visits were made by the Caregiver Team members. It is encouraging that several other HPC members made “door drop” visits on their own.

A special thank you for the dedication and compassion shown by my fellow members of the Caregivers Ministry Team – Christel Beers, Holly Bortel, Marilyn Monckton and Linda Ryder and to all who support our mission by assisting in providing meals, making visitations and lifting up prayers for those whose needs are put before us. We invite anyone who feels a calling to join us in the Caregiver Ministry.

Through our actions, may God's love be known

Corrine Arcangel, Chair

Financial Management Committee Annual Report 2021-2022

The Financial Management Committee continues to operate on a January to December fiscal year, in accordance with HPC bylaws.

The year 2021 presented its own unforeseen challenges; while things seemed to be getting better, were we still in a “shut down mode” due to the pandemic? Would people come back to church when they could watch us online? Were there going to be more positive cases and more shutdowns? And what would that mean to our pledging and our giving? Would we be able to sell pumpkins again?

Our results on the income side of the ledger were heartwarming. Giving continued to remain strong, with pledges coming in at over 99% of the budget; through the pandemic, our giving held constant. We had our biggest pumpkin sale ever, with over \$15,000 in sales and we were able to give away \$8,000 of that money. Our rental income and non-pledged giving was higher than expected. And we received a one-time \$50,000 gift! All of these combined to allow us to not pull any money from reserves to balance the budget (and we had planned to pull over \$60,000 from reserves!)

On the expense side, our expenses were slightly below budget, mostly due to changes in staffing levels (i.e., the resignation of the church secretary). We spent more on the church building than we normally do, but we made some major upgrades (professional audio-visual system for live streaming services, and re-doing of Fellowship Hall).

We ended 2021 with \$173,915 in the bank, compared to the end of 2020 when we had \$159,473 and in 2019 when we had \$146,759. So, as we’re coming out of the pandemic at the end of 2021, we have more money in the bank than before the pandemic started.

And the 2022 financial forecast looks strong. The congregation responded to our understated 2021 stewardship campaign with pledges for 2022 that are about 98% of last years pledges. We have already received an unlooked-for \$10,000 undesignated gift. And our “pass through giving”, or giving to the church that we pass to others (like One Great Hour of Sharing, or the Pastor’s Discretionary Fund) has already, as of the end of May, exceeded our annual budget. This church is filled with great givers!

The members of the Financial Management Committee in for 2021 were Jim Beatty (committee chair Jan-Jun), Jerry Stitt (committee chair Jul-Dec) Chuck Boehler, Diane Buzy, Katie Gertner (church bookkeeper), Dudley Hollenbeck, Blair Webster (church treasurer), and Wendy Zimmerman.

Here is a summary of the church finances for the year 2021

Hamburg Presbyterian Church Financial Summary 2021		
INCOME		
	Budgeted	Actual
Giving	\$212,590	\$267,750
From Reserves	\$69,069	\$0
Other Income	\$9,671	\$19,320
Pumpkin	\$15,000	\$22,686
Pass Through Giving	\$7,506	\$16,915
TOTAL INCOME	\$313,836	\$326,671
EXPENSES		
	Budgeted	Actual
Staff	\$88,309	\$66,653
Pastor	\$86,395	\$87,239
Programs	\$37,147	\$35,269
Physical Plant	\$67,900	\$71,537
Admin	\$32,085	\$43,199
Designated	\$2,000	\$6,620
TOTAL EXPENSES	\$313,836	\$310,517
NET GAIN (Loss) for 2021		\$16,154
CASH IN THE BANK		\$173,915

HPC budget for 2022; version 1.0, approved by Session 13 Dec 21		
Budget Category	Amount	Notes
HPC budget for 2022; version 1.0, approved by Session 13 Dec 21		
Budget Category	Amount	Notes
INCOME		
Pledged	\$194,198	Final estimate; 98% of last year's budget
Non Pledged	\$17,008	assume same as 2021
Loose	\$483	average last 2 years
Special Envelopes	\$3,715	average last 3 years
Per Capita	\$2,347	average last 3 years
Rentals	\$16,155	same as 2021
Misc income	\$1,494	average last 3 years, discounting \$10K gift
Premier	\$4,000	back to normal next year?
Pumpkin sales (gross) + Chicken BBQ net	\$21,000	similar to 2021, but doesn't impact budget
From reserves	\$6,981	Need to balance budget, less than 2.5% of total budget
From previous years surplus	\$28,212	plan to roll over surplus; no need to turn a profit
Designated funds	\$2,000	Amount doesn't matter, doesn't impact budget
Total Income	\$297,592	
EXPENSES		
Pastor		
Cash Salary	\$30,900	3% increase from 2021
Housing & Furnishing	\$21,500	7.5% increase from 2021
403b	\$1,000	same as 2021
SECA Renumeration	\$4,009	7.65% of salary + housing
Board of Pension dues	\$19,758	37% of salary, housing, 403b
Continuing Ed	\$1,000	same as 2021
Other benefits / allowances	\$3,600	same as 2021
Travel & Professional expenses	\$8,100	same as 2021
Total Pastor	\$89,867	4.0% increase in total compensation; 4.7% increase in Total Effective Salary to \$53,400

HPC budget for 2022; version 1.0, approved by Session 13 Dec 21		
Other Staff		
Personnel Salaries	\$85,531	works out to 5.6% increase from 2021 budget
Temp Help / Soloists	\$600	600 temp music director
Pulpit Supply	\$750	
Employer SS/Medicare	\$6,543	7.65% of salaries
Total Other Staff	\$93,424	
Administration		
Building Ins	\$5,000	Jeff L estimate
Workman's Comp	\$3,000	Jeff L estimate
Disability	\$1,200	Jeff L estimate
Copier Lease / Maint	\$4,482	139 a month, then 182 per copy
Budget Category	Amount	Notes
Office Supplies (includes postage)	\$4,051	average last three years
Payroll Service	\$1,418	assume 4% increase
Per Capita	\$3,000	assume same as 2021
Pumpkins cost	\$15,000	doesn't really matter to budget in 2022
Technology	\$6,540	\$170 / month Verizon, \$3000 (6 months) Gremlin Control, \$1000 hardware, \$500 software
Total Admin	\$43,692	
Physical Plant		
Maintenance	\$4,665	average 2019-2020
Projects	\$0	B&G asked for \$20,000; asking them to do project-by-project proposals, including outreach to the congregation for funds
Sewer Tax / Village Tax	\$1,000	
Rugs	\$500	B&G requests
Utilities	\$13,000	Assuming costs will go up 30% from 2021
Sexton Supplies	\$4,000	B&G request; includes COVID for 2020, 2021
Snow Removal	\$9,500	B&G request; base \$7095 + \$209/salting (assuming 11 times)
Total Physical Plant	\$32,665	

HPC budget for 2022; version 1.0, approved by Session 13 Dec 21		
Programs		
CE	\$3,325	committee request
Church Life	\$250	committee request
Deacons / Caregivers	\$950	committee request
Hospitality	\$100	committee request
Mission	\$19,420	recommend 10% of pledges
Mission - pumpkins net	\$6,000	doesn't matter for budget
Worship & Music / Christian Nature / Bells / Choir	\$5,200	committee request
Session	\$200	assume same as 2021
Personnel	\$500	assume same as 2021 without 1000 advertising
Designated funds	\$2,000	Assume all spent in same year
Total Programs	\$37,945	
Summary of Expenses		Percent of spending budget in 2022
Pastor	\$89,867)	30%
Other Staff	\$93,424)	31%
Admin	\$43,692)	15%
Physical Plant	\$32,665	11%
Programs	\$37,945	13%
TOTAL EXPENSES	\$297,592)	
TOTAL INCOME	\$297,592)	
Surplus (or Deficit)	(\$0)	

HOSPITALITY TEAM JUNE 2021-MAY 2022 REPORT

The Hospitality Team members are Don Robinson, Jean Coffey, and Jeff Leyonmark. Our team rotates on a monthly basis to get volunteers to serve as Sunday morning ushers. No ushers were needed during the time our church was closed due to the COVID virus. When we re-opened the revised guidelines called for only 1 usher for each service. We will continue to monitor the need for ushers.

The Daily Bread booklets are distributed quarterly following the morning worship service.

Our team also assists in scheduling and recruiting for a New Member class as need arises.

PLEASE CONSIDER JOINING OUR TEAM!

2021-2022 Mission Team Annual Report

The Mission Team would like to thank the HPC Congregation for their generous support. Without it, we would not have been able to carry out the projects that we did.

Once again, we began the year defining the goals for the Mission Team and reviewing the previous year's recipients for Mission disbursements. In doing so we set course to do our best to be responsible stewards of the Mission activities of HPC.

PROGRAM HIGHLIGHTS: The Mission Team coordinates:

1. **Sandwich Sunday:** the third Sunday of the month. This year we saw an increase in sandwiches given because of the wonderful community support received. On average we provided St. Luke's Mission of Mercy approximately 300 sandwiches per month.
2. HPC continued to support **St. Luke's Mission of Mercy** financially and with prayer.
3. **Blessing Box:** The blessing box is a highlight of the year. It has been helped so many! This mini food pantry, with frequent turnover of food, continues to be self-sustaining. Not only does our congregation replenish it with donations, we feel the community is also supporting it. How wonderful! The blessing box is part of the 716 Little Free Pantry Coalition.
4. **Pumpkin Patch:** In 2021, the HPC Pumpkin Patch returned to its original form. During the month of October pumpkins were sold to raise money for four local food pantries. \$7800 was raised through the pumpkin sale, a special Chicken BBQ fundraiser and other tips and general donations.
5. **HPC Angel Tree:** We once again organized and completed the HPC Angel Tree program. This program provides Christmas gifts to over 60 children and supports approximately 25 families within the Hamburg and Frontier school districts.

Two special Mission Team giving highlights for the year included using \$467 of mission designated funds to support member Anna Reagan's Young Life mission trip to El Salvador and a special Ukraine Relief fundraiser in which over \$7,800 was donated to PCUSA Presbyterian Disaster Relief.

DISBURSEMENTS: Below are some of the organizations HPC budgeted mission funds were disbursed to in 2021-2022.

FLM/Haiti
Churches in Action
St. Luke's Mission of Mercy
Friends of the Night People
Wright Memorial Presbyterian Church
Operation Good Neighbor
Buffalo Dream Center

Journey's End Refugee Center
Presbyterian World Mission
Presbyterian Disaster Assistance
Jericho Road
Sparks of Hope Recovery Support Center
Peak Performance Partners
Bethel Church

2021 MISSION TEAM MEMBERS

Anthony Cimorelli
Julie Cimorelli
Leanne Howe
Dudley Hollenbeck
Janie Smith
Nancy Brogan
Tom Tabone
Jen Reagan
Katie Webster

Respectively submitted,

Anthony Cimorelli

2021 Mission Spending Itemized

July 2021 – Dec 2021	
Jericho Road	1500
Journey's End	500
Presbyterian Relief	500
Presbyterian World Mission	500
Angel Tree	1050
Bethel Presbyterian	1000
Churches in Action	1500
Code Blue Support (St. Luke's)	2,000
FONP Hygiene Kits	1000
Feed More WNY	500
Shamaella - Haiti -	500
Renaissance Church of Life	500
January 2022- June 2022	
FLM Haiti	1000
Operation Good Neighbor	1000
Sparks of Hope	1000
St. Luke's	1000
Wright Presbyterian Church	1000
Gift Cards	1000
Peak Performance Partners	500
Buffalo Dream Center	500

2022 Nominating Committee Report

The 2022 Nominating Committee as approved, by the congregation, was represented by Julie Cimorelli, Jeff Leyonmark, Elyse Perry, Anna Robinson and Katy Webster.

Our initial meeting was held in April . Our task was to fill positions including 4 Elders, 3 Deacons, a Treasurer, and a Clerk of Session

The positions that remain open include 2 Commissioners to Presbytery and 5 members to serve on the Nominating Committee.

After prayerful consideration, the individuals noted in the motion below agreed to serve.

The Nominating Committee submits the following motions to the congregation:

To elect as Elder for a 3 year term, 7/1/2022– 6/30/2025: James Sampson, Thomas Tabone, Blair Webster and Christopher Burns.

To elect as Deacon for a 3 year term, 7/1/2021 – 6/30/2024: Joyce Huen, Cheryl Koelmel and Karen Klug.

Additionally, the Nominating Committee recommends to Session:

To elect as Treasurer for a 1 year term, 7/1/2022 – 6/30/2023: Blair Webster.

To elect as Clerk of Session for a 1 year term, 7/1/2022 – 6/30/2023: Tony Cimorelli. Please note that this is Tony's final year as Clerk.

Respectfully submitted,

Jeffrey Leyonmark

Pastoral Care Assistant mid-2021 to mid-2022

While the past two years have been different for me, obviously due to Covid-19, I have still been intent on praying for you and your joys and concerns.

I am resuming in-person visits and continuing phone and prayer support as we continue with our Covid protocols.

I hope you will continue to share with me things you need support for and call me anytime you need a listening ear. May the Lord bring us peace and health in this coming year.

I bid you peace,

Wendy Zimmerman

2021/2022 ANNUAL REPORT FROM PERSONNEL

The Personnel Committee's responsibilities for 2021/2022 included the oversight of our church staff:

- Pastor Rachel Brown
- Alexander Hamilton - Minister of Music
- Dave Monaco - Sexton
- Mary Prentice / Kendra Quinn-Moultrie - Administrative Secretary
- Mathew Brooks - CE Coordinator
 - Katie Gartner - Financial Secretary

Personnel Committee: 2021/2021 Activities:

- Hired Alexander Hamilton in August 2021 as Minister of Music.
- Committee was assigned staff contacts to keep in touch with during the pandemic.
- Review and approval of Pastors monthly expenses.
- Requested Session hire a 3rd Party IT company to handle IT requirements. Approved Gremlin Controls.
- Attended sexual harassment training for 2022.
- Completed Pastor Rachel's CBE Form (financial package) for 2021/2022.
- Initiated search for Administrative Secretary position and hired Mary Prentice November 2021.
- Address staffing issues as needed.
- Review and set personnel budget and staff pay for 2022 budget.
- Revised vacation policy and updated Employee Handbook.
- Approved and purchased gifts for staff.

Members of the Personnel Committee: *Diane Hall, Linda McAlpine, Anna Robinson, Shawn Ferro and Gary Lauchert*

Submitted by Personnel Committee

Gary Lauchert, Chair

Annual Terms of Call Worksheet (CBE Form) for 2022

Ministe Rachel Brown X: Full Time = 13 segments, approx 45 hrs

Church Hamburg Presbyertian % Part Time # Segments/wk if less than 13

Position Head Pastor Effective Dates for Terms below: 1/1/2022-12/31/2022

Position description (mark all that apply:)

<input checked="" type="checkbox"/> Pastor	<input type="checkbox"/> Associate Pastor
<input type="checkbox"/> Stated Supply	<input type="checkbox"/> Interim Pastor
	<input type="checkbox"/> Temporary Supply
	<input type="checkbox"/> Co-Pastor

Date of cong or session approval: _____

Contact Gary Lauchert

Phone 716-983-6132 glauchert@rmheadlee.com

Part I: Total Effective Salary (TES) Calculation

Please fill out whichever column applies, and round to nearest dollar. (Yellow: required or calculated fields.)

Line #	Description	2022, No Manse	2022 With Manse	Notes
1	Cash Salary	\$ 30,900		
2	Deferred Compensation, optional (in 403b)	1,000		Not included for SECA.
3	Housing Allowance	21,500	-	Included for TES, BOP dues & SECA but not Income Tax.
4	Fair Rental Value of Manse	N/A	-	FMV >= 30% x (lines 1+2+5)
5	Utilities			
6	Medical Deductible Benefit (FSA)			
7	Other:			
	FT Min		FT Min	
8	Total Effective Salary (TES).	51,474	46,014	2022 full time Min: \$51,474. \$46,014 w/ Manse (*)

Part 2: Benefits & Reimbursement Allowances

9	Social Security SECA allowance (7.65%)	7.65%	4,009	7.65%	-	(7.65% of lines 1, 3, 4, 5)
10	Health Insurance & Pension:					
10a	Benefits Plan PC(USA) For full-time positions, multiply Line 8 TES x 37%	37%	19,758	37%	-	
10b	Benefits Plan PC(USA). Use 10b for part-time or positions filled by retired ministers; Minimum Med Dues may apply. Plus Pension & D/DBL (10% x TES)					Part Time, see 2022 BOP Dues Minimum: Medical \$11,000. Pension & D/DBL 10% x TES or \$1,552 minimum.
10c	Added BOP Dues for Optional Coverages					Optional Dental, Vision, D/DBL
10d	Non PC(USA) medical plan only					
10e	Employer Matching contributions to 403(b)					If non-matching: use Line 2
11	Continuing Ed/Study Leave Allowance	\$ 1,000	1,000	\$ 1,000	-	Minimum \$1,000
12	Other Benefits (explain)		3,600			
	<i>Medical Expenses, 403B for line 12</i>					
13	Travel & Professional Expense Reimbursement		8,100			
	TOTAL COMPENSATION (Lines 8 through 13)		\$ 89,867		\$ -	
	<i>Less: FMV of Manse (if included above)</i>		-		-	
13C	Total Cash Compensation Paid		\$ 89,867		\$ -	

Part III: Annual Leave & Vacation Time

14	Continuing Education/Study Leave Time	2 weeks	wks		minimum 2 weeks
15	Annual Vacation	1 month	wks		minimum 4 weeks
	Date of most recent NYS mandatory sexual harassment training	11/10/21			

Signed for the Congregation: *Andy Carroll, Jr.* Clerk of Session

Rev. Rachel Brown Minister

Date 12/26/2021

Date 12/26/2021

2021-2022 Report of PW Activities at HPC

Presbyterian Women [PW] is a church-wide organization open to all women of the PC [USA] who choose to participate in or be supportive of the organization in any way. We meet monthly for bible study and prayer in three circles; the **Hannah Circle** {Marci Toney, leader}, the **Elizabeth Circle** [Janie Smith, leader], and the **Ruth Circle** [Ginnie Sprague, leader]. This year's Horizons Bible Study has been **What MY grandmothers Taught Me**.

In all we do we strive to create an inclusive and caring community of women. Mission has always been one of the cornerstones of PW life. Our member pledges and special offerings are designated as seed money for local and worldwide missions. A special "Thank you" to our **Mission Quilters** who, because of the Pandemic, met only a few times to sew and tie quilts.

- Birthday and special occasion cards were given to church members.
- 2 church members living at Rosewood-Elderwood were given lap quilts.
- Knitted hats, mittens, and scarves from our **Mitten Tree** were given to local charities through the Salvation Army.

Finally, I would like to recognize the members of our PW Coordinating Team for their commitment and leadership: Hollis Bahruth, Jean Coffey, Marilyn Monckton, Janie Smith, Ginny Sprague, and Marci Toney.

Respectfully submitted by
Linda Ryder, PW Moderator

Worship and Music Ministry Team

Annual Report

July 2021 - June 2022

As part of the Worship & Music Ministry Team, the Worship Planning Team meets every Tuesday morning with Pastor Rachel to plan the upcoming Sunday Service as well as other special services. They plan the music, communion service, the weekly bulletin format, Scripture reading review, liturgists/acolytes, sanctuary set up and children's time.

Due to COVID 19, Christian Nurture Services were postponed indefinitely, and it was decided that those services would be discontinued due to the lack of participation. We would like to thank Sue Rich for all her time and energy in working with that group.

A new audio/visual system was installed in the sanctuary in June 2021. A new camera system, microphones and speaker updates will allow live streaming and Facebook. A contract was signed with Gremlin Controls to oversee HPC's IT needs and services.

On June 13th of 2021 we celebrated the life of James Beatty. His service to our church and community will be greatly missed.

In August 2021, Alexander Hamilton was interviewed and hired as HPC's new Minister of Music. Prior to the hiring of Alex, Joanne Hollenbeck, on a temporary basis, took over as the music director for the Sunday morning services and planning sessions. She attended all weekly and monthly meetings with the team, providing music suggestions for all our Sunday Worship services. She also coordinated and arranged the soloist as well for the Sunday's services. We would like to thank her for her hard work during the transition from Sandra Ackerman to Alex.

The HPC Choir and Bells were re-started in late Fall, after many meetings and rehearsals with Alex and are now back on their normal schedules. With the church fully opened again it is wonderful to hear their beautiful music with our services. Alex has had an expanded group of solo musicians and singers to assist on Sunday's when the Choir or Bells do not sing or play. He has also serviced and tuned the Harpsichord for use in the services as well.

On November 8th, a Veteran's Day service honoring veterans and their families was held with all Veterans and their families being asked to stand and be recognized.

The November 20th, 2021 a Memorial service for Virginia Calkins was a full Sanctuary with a lot of additional musicians for this special service. Alex did a phenomenal job coordinating and organizing the music for the service. Virginia was an institution at HPC and will be remembered with great love.

On December 18th, 2021 we had a Memorial service for Becky Barton. Her life, though short, was touched by so many.

The start of the Advent season, began with the traditional Hanging of the Greens service with two families participating, The Tothoro's and the Nash's. The Worship & Music team also put up and decorated the Christmas Tree and hung the Christmas Banners. Christmas eve candlelight services went

very well and were well attended with the Advent candles being lit by the Mills Family @ 4:00 PM and the Reagan Family @ 9:00 PM.

On January 18th, 2022 we celebrated the life of Pat Headlee. She will be missed by so many.

Prior to moving into the Lenten season, the W & M team hung the Lenten banners and put the cross up in the Sanctuary. A traditional Ash Wednesday service was held in the Sanctuary on March 2nd, palms were ordered and handed out on Palm Sunday and Maundy Thursday services were held on April 14th in the Chapel.

Easter Sunday service was a beautiful and fulfilling service with over 100 adults & children attending.

On May 1st, HPC provided the “neutral pulpit” for East Aurora’s Presbyterian Church prospective Interim Pastor candidate, with their members attending the service. Pastor Rachel is temporarily filling in there until an Interim is selected. She also conducted an Easter Sunday Sunrise Service for them @ 6:00 AM.

On May 13th, 2022 Pastor Rachel performed a Memorial service for Alan Hall, the husband of Diane Hall, at the John J Kaczor Funeral Home.

On May 29th 2022 we celebrated our special service on Memorial Day with special music and a re-dedication to the upgraded HPC Heroes Board in the Narthex.

On June 10th, 2022 a celebration of the life of Darius Duggan was observed. Darius was the nephew of Jennifer Reagan.

The current ruling Elders assigned to Worship & Music are Hollis Bahruth and Wayne Hines who both co-chair the team. We would also like to thank the following dedicated team members for their many contributions of time and talents: Pastor Rachel, Alex Hamilton, Wayne Hines, Wendy Zimmerman, Hollis Bahruth, Christel Beers, Carole Mitchell and Shirley Hines.

We would also like to thank the following people for their valuable contribution of both time and talent: Rich McAlpine and Earl Knauss, Mandy Eppolito, Mary Prentice, Dave Monaco, Vickie Quinn (Sanctuary flowers), Joyce Huen, Sue Rich, Bridgette Brooks, Lamont Beers for providing the wine, and Janie Smith for baking the bread for each communion service; and a heartfelt ‘thank you’ to everyone who said **YES** to being a liturgist or preaching.

Yours in Christ,

Hollis Bahruth – Co-Chair

Wayne Hines – Co-Chair

Annual Report — Minister of Music

September 2021 – June 2022

The past nine months have been a truly unique time for music at HPC. When I accepted the Minister of Music position late in the summer, none of us could have known that our congregation would go through another two full waves of the pandemic, keeping us all on our toes and looking for ways to adapt, both in worship style and music inclusion.

September began with optimism as the school year kicked off and we looked forward to resuming our choir rehearsals in October. After a slow start, our ensembles got to make music together again for the first time since early 2020. Nearing Christmastime, however, we had to experiment with the Chancel Choir's performance set up as COVID again made a comeback. While our Bells of Praise could continue mostly unabated, the Chancel Choir continued rehearsals and featured soloists instead of the full choir. Late winter fortunately allowed us to resume our normal musical endeavors through Eastertide and Pentecost. I would like to grant both choirs my sincerest thanks for their willingness to step up to the plate this year and tackle some challenging new repertoire and serve as an inspiration to us all. Your many hours of preparation create such a positive impact in our HPC community.

In addition to HPC's home ensembles, we were privileged to feature numerous other musical voices, both from HPC and invited guests, in our services over the past year, bringing us a variety of styles from gospel standards to acoustic folk and selections from the German Baroque. An even greater array of styles was explored on piano and organ, appending to the above works of the French/Italian Baroque, French/German Romantic period, American 19th-century piano school, Impressionist era, Gospel Blues, and 21st-century New Age movement. I greatly appreciate the HPC community's openness and willingness to support such diverse talent and music, and it inspires me to expand my own horizons in bringing meaningful new styles to our worship and spirituality.

It is here that I would like to acknowledge the numerous soloists who have blessed us musically this year. Their hard work and talent bejewel our services' special music moments:

Wendy Zimmerman — Alto

Cheryl Weyand — Soprano

Ken Walker — Tenor

Katy Webster — Soprano

Bridgette Brooks — Violin/Bass/Voice

Karen Saxon — Voice

Justin Joseph-Maraj — Trumpet

Nancy Nuzzo — Tenor Viol

Roland Hayes — Theorbo

Maddie Tothero — Piano/Cello

Hollis Bahruth — Alto

Shirley Hines — Soprano

Don Robinson — Baritone

Matt Brooks — Guitar/Voice

Talitha Farrow — Voice

Erin Keppner — Flute

David Abbott — Viola da Gamba/Treble Viol

Inga Yanoski — Violin

Holly Bewlay — Soprano

Robert Hamilton — Bagpipes

I also extend a special, well-deserved thanks to Joanne Hollenbeck for her effervescent support in this year's music making, helping behind the scenes to organize music, support our Holy Week/Easter music threatened by COVID absence, as well as perform duets during the services. Without her help, the musical life at HPC would certainly not flow as smoothly.

Our Tuesday Zoom Worship & Music planning sessions continued regularly through this time. It is during these meetings that I got to really understand HPC's musical background and the importance of placing emphasis on careful consideration of both text and music alike in our communal hymn selection. In such matters of the community, these meetings show well that many minds together are better than fewer.

We used funds generously donated to HPC to fix the harpsichord for use in our worship. Its quieter sound encourages greater attention when being played, creating a unique and rustic timbre perfect for intimate moments in the service.

At the encouragement of Pastor Rachel, Session, and the W&M Committee, I have decided to attend a week-long music conference at Montreat, North Carolina. This conference takes place from June 26 – July 2 and provides classes and workshops in improvisation, diversity in musical repertoire, choir opportunities, and many other disciplines. I look forward to sharing my experiences with HPC upon my return in July.

It has been my greatest pleasure this year to get to know the HPC community, foster its choir communities transitioning out of the depths of the pandemic, and contribute to worship through meaningful, enriching music. I look forward to many more exciting and song-filled days ahead as we continue to grow and worship together.

Keep making music,

-Alex Hamilton