

Hamburg Presbyterian Church 177 Main Street Hamburg, New York 14075

July 2020 – June 2021 Annual Report Ecclesiastical and Corporate Meeting

A time for new beginnings

Proposed Agenda for the Annual Ecclesiastical and Corporate Meeting

- 1. Prayer for the Meal and Congregation
- 2. Lunch in Chestnut Ridge Park
- 3. Congregational Meeting
 - Call to Order, Open with Prayer, and Approval of Agenda
 - Minutes were read by Session and deemed correct. A copy of the December 20, 2020 ECCLESIASTICAL AND CORPORATE CONGREGATIONAL MEETING minutes is attached.
 - Pastoral Report Rev. Rachel Brown
 - Clerk's Annual Statistical Report Cheryl Koelmel
 - Reports from Committees and Ministry Teams
 - ♦ Building & Grounds Jeffrey Leyonmark
 - ♦ Christian Education Holly Bortel and Joe Smith
 - ♦ Church Life Kris McGuire
 - ♦ Deacons Elyse Perry and Anna Robinson
 - ~ Caregivers Corrine Arcangel
 - ♦ Financial Management Blair Webster
 - ~ Treasurer Report
 - HPC Budget 2021
 - ♦ Hospitality Don Robinson
 - ♦ Mission Leanne Howe and Tony Cimorelli
 - ♦ Nominating Anna Robinson
 - ♦ Pastoral Care Assistant Wendy Zimmerman
 - ♦ Personnel Gary Lauchert
 - ♣ Pastors Terms of Call: CBE Form 2021
 - ♦ Presbyterian Women Linda Ryder
 - ♦ Worship & Music Wayne Hines and Joyce Huen
 - ~ Minister of Music Sandy Ackerman and Joanne Hollenbeck
 - ~ Christian Nurture Sue Rich
 - Closing Prayer Rev. Rachel Brown

THE ECCLESIASTICAL AND CORPORATE CONGREATIONAL MEETING HAMBURG PRESBYTERIAN CHURCH DECEMBER 20, 2020

Due to the current COVID-19 restrictions, this meeting was held through ZOOM.

The Rev. Rachel Brown, Moderator, called the meeting to order with prayer at 11:05 a.m. A quorum was present (25 members) and two staff, Matt Brooks, CE Director and Joanne Hollenbeck, Organist.

The July 2019-June 2020 meeting packet was emailed to all members in May. A Special Called Meeting of the Congregation through ZOOM was held on June 8, 2020 to receive and vote on the slate of Officers for the coming term.

A MOTION was made, seconded, and passed to accept the Agenda as presented.

The Minutes of the Ecclesiastical and Corporate Meeting of May 19, 2019 and the Special Called Meeting of the Congregation on June 8, 2020 were approved as written.

Cheryl Koelmel, Clerk of Session, informed the members that Presbytery urged congregations to incorporate into their By-Laws the acceptance of electronical usage for meetings and voting within the church. A **MOTION** was made, seconded, and passed to allow electronical meetings at Hamburg Presbyterian Church including all prior to this date be deemed correct.

Pastor Rachel, the Clerk of Session, and all teams had prepared reports that were included in the packet.

Financial Management Team presented the 2021 budget of \$313,131.00.

TERMS OF CALL (CBE Form)

Pastor Rachel was excused and Personnel Chair Gary Lauchert reviewed her package. The **MOTION** from committee passed unanimously.

Prayers were lifted and Pastor Rachel closed the meeting with prayer at 11:53 a.m.

Respectfully submitted:

Cheryl L. Koelmel Clerk of Session

Rev. Rachel Brown Moderator

PASTOR'S REPORT "The Year of the Pandemic" July 2020 - June 2021

I have fought the good fight, I have finished the race, I have kept the faith. Now there is in store for me the crown of righteousness, which the Lord, the righteous Judge, will award to me on that day—and not only to me, but also to all who have longed for his appearing.

~2 Timothy 4:7-8 NIV

I have had a **wonderful sixth year** at Hamburg Presbyterian Church. The Lord has called me to serve and lead the people of HPC and I feel it a great fit for all.

Highlights from the past year: Annual meeting via ZOOM; Hosting a Presbytery Branch meeting via ZOOM in the Winter of 2021; which voted to donate Presbytery Mission Funds to the African American Center for Cultural Development \$750, Gowanda Free Library \$250, Jimmersontown Pres. church \$500, Wright Memorial Pres. Church \$500, Fredonia Pres. Church food bank \$500, Bethel Pres. Church soup kitchen \$500, UCan Mission in Jamestown, NY \$250, FLM Haiti \$100

Preaching is a huge part of any pastor's role. I spend many hours in sermon preparation and this past year I followed liturgical year B. One highlight is preaching on "Hot Topics" over the summer including those on Abortion, Suicide, Alcohol, Dealing with Depression and others. Since CoViD - 19 put NY state on pause starting March 15, 2020 I have been video recording my sermons for YouTube, emailing, and uploading them onto Facebook for the congregation. They are also snail mailed. In addition to ONLINE CHURCH, we were able to resume inperson church services from Aug. 9, 2020 – November 22, 2020 and then again January 31, 2021 – present.

As part of my **Pastoral Care** I have been limited to phone calls, cards, driveway visits, Facetime and Zoom visits due to the pandemic. I have provided individual & marriage preparation counseling, as well as one-on-one prayer over the phone with many in our congregation. I feel it is imperative that, as a pastor and spiritual leader, I pray for our people. I spend time every week praying for those and many other requests. One of the reasons I became a pastor was to be part of the many beautiful moments in the lives of those the LORD brings to my path. This year I officiated **weddings**, **baptisms**, **and funerals**.

One of my many duties is to serve in leadership roles for the **Presbytery of WNY:** On May 25, 2021 I was installed as the Moderator of the Presbytery of WNY. I serve on the Administrative Commission for the Westfield Presbyterian church. I serve as Chair on the Mission Resource Team (MRT). I serve as an At-Large member of Council.

I look forward to continuing to serve the LORD at HPC in 2021 - 2022. Let this be the year of focusing on how we can stand firm in our faith through a pandemic and beyond.

In His Grip, Rev. Rachel N. Brown

ANNUAL STATISTICAL REPORT OF THE CLERK OF SESSION HAMBURG PRESBYTERIAN CHURCH June 30, 2021

MEMBERSHIP

Membership – June 30 ,2020	224
Members Lost to Death	3
New Members	7
Membership Transfer	1
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Membership Total – June 30, 2021	227

DEATHS

09/07/2020	Thomas Rivers
11/24/2020	June Streamer
06/05/2021	James Beatty

BAPTISMS

11/15/2020	Lucas Robert & Liam John Alimonti
03/14/2021	Grace Laurie DeLang

WEDDINGS

07/03/2020	Ken Martin and Karen Van Osch
08/21/2020	Justin Shuttleworth and Hannah Rich

Respectfully submitted:

Cheryl L. Koelmel Clerk of Session

Building and Grounds Report for Spring 2020-May 2021

Chair: Jeffrey Leyonmark

Ministry Team: Shawn Ferro, Wayne Hines, Rich McAlpine, Sue Almond and Earl

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Highlights:

• Customary Spring and Fall cleanup of grounds.

- Full Renovation of Fellowship Hall including Painting, Flooring and removal of Partition Wall.
- Repair of Elevator to accommodate NYS inspection. New toe kick and other safety mandates. Elevator passed a third-party inspection following the repair.
- Customary maintenance of Boiler including replacement of heat pump.
- Coordination with COVID opening committee to assure a safe and sanitized area.
- Provided Sextant with cleaning supplies and action plan for re-opening including constant daily/weekly communication with Sextant.
- Renovated side door stairs including concrete repair, railing renovation and epoxy coating (June 1, 2021).
- Repaired Front door landing.
- Installed heat cables on the West side of the Sanctuary roof.
- Fire Extinguishers inspected.
- Erie County Health Department inspected.
- Contracted with Loewer Paving to pave main drive of lot (July 2021).
- Contracted with Gremlin Control to update church AV system.
- Negotiated new contract with Aramark.
- Will be lead committee for future AV management.
- Responsible for closing church at end of Worship.
- Key liaison for all guests using our facility (AA, Al-Anon, UCG, Girls on the Run, HNS) throughout COVID re-opening.

Respectfully Submitted,

Jeffrey Leyonmark

Christian Education Annual Report (Jul '20-June '21)

Christian Education (CE) Committee

Joe Smith (Co-Chair), Holly Bortel (Co-Chair), Elyse Perry, and Diane Hall. The CE Committee meets on the 1st Monday of the month at 6:00pm with our CE Director Matthew Brooks.

Adult Education Class (Wednesdays 7:00pm-8:00 pm)

Adult Education Class is led by Matt Brooks. We met on Wednesday Nights on Zoom. We used 2 sets of curricula this past year. We watched the film 13th and discussed issues pertaining to race and social justice. We also did a long running series on The Fruits of the Spirit by Robert Strand. Overall, 14 different adults attended. We averaged 5 participants on a weekly basis.

Children's Church (Sundays on Zoom/In person during on-site worship 10:15-11:00am) Children's Church takes place on Sundays during worship. Children's Church primarily serves students grades 1st-6th. We have a Bible lesson, memory verse, and work on a craft or coloring during this time. When we were online we were also able to do a Bible song each month. 5 different children participated.

Curriculum

We have been using the *Kids Own Curriculum* and *Veggie Tales* videos with a lesson planned out by Matt.

Special Activities

Kids Christmas Play (Hamburg Presbyterian YouTube Channel) December 20th This year's play took place digitally due to the pandemic. The kids did a retelling of the Christmas Story. The play also included classic Christmas hymns and songs. 7 children participated in Grades 3rd-8th.

Youth Activities (Grades 6th-12th)

In person youth activities have been on pause since the start of the pandemic due to covid restrictions and lack of interest.

APCE Christian Educators Conference (Feb 5-6th)

Attended by Matt Brooks

Total Adult Volunteers: 3
Big Purchase Items N/A

Church Life Ministry Annual Report 7/2020 – 6/2021

The mission of the Church Life Ministry continues to focus on the strengthening our Christian Fellowship within our HPC family through a variety of activities. Although the challenges of the COVID 19 pandemic have prevented us from gathering together for fellowship activities as we have in the past, we look forward to resuming our traditional events as soon as it is safe to do so.

Our team was able to plan the annual meeting and church picnic at Chestnut Ridge Park and presented baptismal gifts to the DeLang and Alimonti families.

Our hope is that we will be able to celebrate God's glory with the HPC family in the upcoming months at the Harvest dinner, Strawberry Social and Coffee Hours. We invite any member to join the Church Life team and look forward to planning new opportunities for fellowship and celebration as we serve God and our church.

A sincere thank you to our Church Life team members: Christel and Lamont Beers, Shirley Hines, Carole Mitchell, Marilyn Monckton and Linda Ryder.

Respectfully submitted, Kris McGuire, Chairperson

Deacons Report for 2020-2021

The Deacons at Hamburg Presbyterian church are privileged to serve our members in a variety of ways.

After March 2020, our group home transportation mission was suspended due to Covid -19 restrictions. Deacons remained in contact with Sandy Mallon via phone calls and continue to do so in 2021.

A member of Deacons continues to attend monthly zoom Session meetings, to communicate with Session about our activities and to inform our board regarding the Session's business.

Deacons are tasked with preparation for monthly Communion, and for special services such as Ash Wednesday, Maundy Thursday, Christmas Eve, and Easter. During 2020 the Communion format changed due to the Covid-19 restrictions imposed by Governor Cuomo, and according to the dictates of the WNY Presbytery. As of September 2020, our church re-opened for in-person services with many restrictions in place. At that time, we began using individually pre-packaged communion elements which a Deacon distributes and cleans up following the service. We thank Janie Smith for her dedication and time in providing the Communion bread for the Communion table.

Along with Caregivers, the Deacons call our church friends at home or in care facilities. We also send cards monthly to homebound members as well as to those members who have moved out of the area. During 2020 and 2021, Deacons have added a "card-writing" sub-committee to assist with this service to our homebound members and those who are experiencing illness, death of a loved one, or other difficult life-changing concerns. We extend our thanks to Hollis Bahruth, Holly Bortel, Jennifer DeLang, Pat Headlee, Brigit Reynolds Hubert, Laura Low, and Katy Webster for their dedication to this mission.

The Deacons ordered Easter and Christmas flowers to beautify the sanctuary. Flowers were also delivered to many homebound members. We extend our heartfelt thanks to the many volunteers who helped deliver flowers following the Easter and Christmas services.

In 2021, we instituted a transportation sub-committee with Cindy Ferguson as the point person. To date, Hal Lewis is the only member who requested a ride to and from services. There is a sign-up sheet on the bulletin board in the narthex for volunteers to provide rides for Hal. As rides are requested by additional members, more volunteers will be needed to aid in this aspect of our ministry.

At our monthly meetings, the Deacons discuss our members' needs, and make plans to help where needed. We pray for our members, our church, community, and world. We thank the Session and members of HPC for the opportunity to serve the Lord through service to His people. We look forward to continuing our service throughout 2021.

Elyse Perry and Anna Robinson Co-Moderators of Deacons

2020-2021 Deacons: Cindy Ferguson, Wendy Leyonmark, Elyse Perry, Anna Robinson, Cheryl Weyand

Caregivers Ministry

Annual Report

June 2020 - May 2021

The mission of Caregivers Ministry is to reach out with loving support to HPC members who are transitioning through difficult circumstances due to illness, loneliness, loss of a loved one, being homebound or other personal/family situations that present challenges. We work in close partnership with the Deacons to make monthly contacts with members of the HPC family who are not able to attend Sunday services. This is achieved through cards, telephone contact, personal visitations and accompanying Pastor Rachel on home visits.

In person Caregiver Ministry activities within the past year were restricted and the Meal Train suspended due to Covid concerns. We were able to achieve the following:

- Communicate remotely to prayerfully consider the concerns and needs of our HPC family members.
- Participate in Zoom meetings with Deacon Ministry to share concerns and activities.
- Provide bereavement 'porch' visits and gift basket presentations to members who experienced the loss of an immediate family member as a way of letting them know that their church family cares and shares their sorrow.
- Send cards to members who were experiencing an illness or hospitalization or difficult circumstances in their life.
- Work with the Pastor and Church Office to update the weekly "In our Prayers" list for the Sunday bulletin and the "Continued Prayers" list for the monthly Towel and Basin to keep our church family informed of members in need of prayers and support.
- Assist the Deacon Ministry in delivery of flowers at Christmas and Easter

A special thank you for the dedication and compassion shown by my fellow members of the Caregivers Ministry Team — Christel Beers, Holly Bortel, Marilyn Monckton and Linda Ryder and to all who support our mission by assisting in providing meals, making visitations and lifting up prayers for those who are put before us. We invite anyone who feels a calling to join us in the Caregiver Ministry.

Through our actions, may God's love be known

Corrine Arcangel, Chair

Financial Management Committee Annual Report 2020-2021

The Financial Management Committee continues to operate on a January to December fiscal year, in accordance with HPC bylaws.

The year 2020 presented unforeseen challenges and unknowable questions to HPC's financial situation. Would the pandemic cause people to stop giving as they stopped attending and perhaps stopped working? Would HPC's mission spending need to grow to help new people in new ways during the pandemic? What would happen to our rent-paying tenants in the HPC facility?

And the results were encouraging. On the income side, pledging in 2020 remained strong; we received \$195,678 in pledged income, or 98% of the pledged amount of \$200,248. Decreased income in other areas (e.g., non-pledged giving, "loose giving", Premier Promotions income, rental income) was more than made up by a PPP loan (since forgiven) of almost \$30,000, strong donations of over \$8,000 to the Pastor's Discretionary Fund, and a generous bequest from the estate of Evan Calkins. While we couldn't do a pumpkin sale that usually brings in \$14,000 in sales, we had a successful "re-imagined pumpkin patch" and chicken BBQ with over \$8,000 in sales (and net income over \$3,800).

And our expenses were lower than budgeted. This was mostly due to two factors. Our building and grounds spending was less than budgeted, and we didn't pay eight or nine thousand dollars for pumpkins in 2020.

We ended 2020 with \$159,473 in the bank, compared to the end of 2019 when we had \$146,759. So, when all was said and done in 2020, we had \$12,714 more in the bank than the end of 2019.

And the 2021 financial forecast looks strong. The congregation responded to our limited 2020 mail and email stewardship campaign with pledges for 2021 that are virtually the same as 2020. And through May 2021, the amount received as pledges is actually ahead of the pace for achieving our total stewardship pledges. We were confident enough in our finances to budget \$40,000 for buildings and grounds to do maintenance and improvements, and you can already see the improvements in the side steps, Fellowship Hall, and the improved audio-visual (including enhanced livestreaming) capabilities in the church.

The members of the Financial Management Committee in 2020 were Jim Beatty (committee chair), Chuck Boehler, Diane Buzy, Katie Gertner (church bookkeeper), Dudley Hollenbeck, Blair Webster (church treasurer), and Wendy Zimmerman.

Here is a summary of the church finances for the year 2020.

Hamburg Presbyterian Church Fi	nancial Summar	y 2020
INCOME	Budgeted	Actual
Pledged income	\$200,248	\$195,678
From reserves	\$43,656	\$0
Fundraising	\$18,000	\$8,274
Other giving (non pledged, loose, special envelopes, designated, etc)	\$17,606	\$32,324
Other income (rentals, misc)	\$13,412	\$40,990
TOTAL INCOME	\$292,922	\$277,266
EXPENSES	Budgeted	Actual
Pastor	\$87,265	\$85,213
Other Staff	\$85,121	\$88,743
Physical Plant	\$55,600	\$34,240
Administration	\$32,653	\$22,445
Programs	\$32,283	\$33,911
TOTAL EXPENSES	\$292,922	\$264,552
Net gain (loss) for year	\$0	\$12,714

		HPC bu	dget for 2021; v	ersion 1.01 ap	proved by Sess	ion
	NO STORES					
				2020	2021	
	2018 Actuals	2019 Actuals	2020 Budget	Projected	proposal	Notes
NCOME						
Pledged	\$180,717	\$214,916	\$200,248	\$204,504	\$199,170	As of 11/27
N N-dd	¢25.050	ć0.003	Ć40 F70	ća 202	C 4 4 4 4 4	average last 3 years, not counting \$10K gift in
Non Pledged	\$25,858	\$9,083	\$10,578	\$9,383	\$11,441	2018
Loose	\$1,552	\$3,827	\$2,099	\$557	\$1,979	average last 3 years
Special Envelopes	\$258	\$4,755	\$1,122	\$2,880	\$2,631	average last 3 years
Per Capita	\$3,609	\$2,681	\$2,807	\$2,336	\$2,875	average last 3 years
Rentals	\$12,341	\$11,400	\$11,588	\$8,029	\$4,000	HNS lease is about \$3600
Misc income	\$1,763	\$862	\$1,824	\$12,387	\$1,671	average last 3 years, discounting \$10K gift
Premier	\$4,163	\$4,550	\$4,000	\$42	\$4,000	back to normal next year?
Pumpkin sales (gross)	\$14,920	\$14,317	\$14,000	\$8,696	\$15,000	2020 is chicken BBQ, back to 2019 for 2021
From reserves	\$19,000	\$0	\$30,000	\$0	\$6,253	about \$6K from reserves to balance
From previous years surplus	\$0	\$4,939	\$13,656	\$0	\$62,111	use the \$30,000 + \$13,656 planned for 2020, plus the 2020 projected surplus
Designated funds	\$0	\$236	\$1,000	\$8,180	\$2,000	guess, but pass thorugh so doesn't matter
PPP	\$0	\$0	\$0	\$29,974	\$0	guessing there won't be any in 2021
Total Income	\$264,182	\$271,566	\$292,922	\$286,968	\$313,131	
EXPENSES						
Pastor	Marine Care Marin				عدرتان ا	
Cash Salary	\$30,000	\$30,000	\$29,000	\$29,000	\$30,000	3.5% increase in 2021
Cash Bonus	\$0	\$0	\$1,500	\$1,500	\$0	not requested for 2021
Housing & Furnishing	\$18,000	\$18,000	\$20,000	\$20,000	\$20,000	same as 2020
403b	\$600	\$1,000	\$1,000	\$1,000	\$1,000	same as 2020
SECA Renumeration	\$3,672	\$500	\$3,943	\$3,943	\$3,825	3% DECREASE form 2020 (no bonus)
Board of Pension						
	\$17,982	\$18,130	\$18,500	\$18,500	\$18,870	2% increase in 2021
Continuing Ed	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	same as 2020
Other benefits / allowances					\$3,600	new this year on CBE, but essentially the same as 2020
Travel & Professional expenses					\$8,100	new this year on CBE, but essentially the same as 2020
Auto Expense	\$1,000	\$3,600	\$4,600	\$4,600	\$0	not on CBE anymore
Business /	\$4,500	\$3,500	\$3,500	\$3,500	\$0	not on CBE anymore
HRA	\$2,600	\$2,600	\$2,500	\$2,600	\$0	not on CBE anymore
403b matching	\$600	\$1,000	\$1,000	\$1,000	\$0	not on CBE anymore
						.3% DECREASE from 2020; comparable salary
Total Pastor	\$79,954	\$79,330	\$86,643	\$86,643	\$86,395	\$69,250
Other Staff						
						5% increase from 2020 budget, mostly driven
Personnel Salaries	\$64,003	\$73,353	\$78,143	\$78,911	\$82,033	by increased hours for Sexton
Secretary	\$0	\$19,305	\$19,691		\$18,746	4.8% DECREASE from 2020 budget
CE Coord	\$0	\$13,260	\$14,144		\$14,598	3.2% increase from 2020 budget
Minister of Music	\$0	\$24,720	\$25,214		\$24,800	1.6% DECREASE from 2020 buget
Financial Secretary	\$0		\$2,705		\$2,786	3% increase from 2020
Sexton	\$0	\$16,068	\$16,389		\$21,103	28.8% increase from 2020
Temporary Help	\$155	\$250	\$500	\$450	\$500	\$500 is our three year average
Pulpit Supply	\$200	\$250	\$500	\$550	\$500	Personnel asked for \$500
Employer SS /	\$4,230	\$4,563	\$5,978	\$6,037	\$6,276	7.65% of salaries
Total Other Staff	\$68,388	\$78,166	\$85,121	\$85,948	\$89,309	overall 4.9% increase from 2020 budget
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Administration	<u> </u>	<u> </u>	!	1	.	~
Building Ins	\$5,070	\$5,616	\$4,848	\$4,720	\$4,909	assume 4% increase
Workmans Comp	\$0	\$0	\$720	\$564	\$587	assume 4% increase
Disability	\$240	\$250	\$232	\$726	\$755	assume 4% increase
Copier Lease / Maint	\$5,268	\$4,800	\$5,115	\$3,270	\$4,068	139 a month, plus \$200 a month usage
Office Supplies	\$4,004	\$4,000	\$4,916	\$3,645	\$4,000	assume similar to 2019
Payroll Service	\$1,259	\$1,300	\$1,270	\$1,275	\$1,326	assume 4% increase
	No.					

		HPC bu	dget for 2021; v	ersion 1.01 app	roved by Sess	ion
	2018 Actuals	2019 Actuals	2020 Budget	2020 Projected	2021 proposal	Notes
Per Capita	\$3,578	\$3,000	\$3,000	\$3,000	\$3,000	assume same as 2020
Pumpkins cost	\$8,920	\$9,545	\$8,667	\$4,406	\$10,000	back to normal in 2021?
Telecommunications	\$3,485	\$3,600	\$3,885	\$3,573	\$3,440	\$170 / month, \$1000 PC, \$400 QB license
Total Admin	\$32,839	\$32,111	\$32,653	\$25,179	\$32,085	
Physical Plant						
Maintenance	3600	\$3,600	\$10,000	\$3,256	\$10,000	B&G requests
Projects	\$10,266	\$0	\$20,000	\$0	\$30,000	B&G requests
Sewer Tax / Village	\$938	\$957	\$1,100	\$1,070	\$1,200	B&G requests
Rugs	\$0	\$0	\$1,200	\$0	\$1,200	B&G requests
Utilities	\$12,086	\$11,500	\$12,000	\$11,346	\$12,000	B&G requests; FYI, used to be \$18,000 before we had boiler replaced and balanced
Sexton Supplies	\$2,474	\$2,500	\$3,500	\$3,224	\$4,000	B&G request; includes COVID for 2020, 2021
Snow Removal	\$5,500	\$5,000	\$7,800	\$9,452	\$9,500	B&G request
Total Physical Plant	\$31,264	\$23,557	\$55,600	\$28,348	\$67,900	
Programs						
CE	\$3,325	\$3,325	\$3,325	\$3,325	\$3,325	requested by committee
Church Life	\$200	\$200	\$250	\$250	\$250	requested by committee
Deacons / Caregivers	\$625	\$700	\$875	\$875	\$950	requested by committee
Financial Mgt	\$0	\$500	\$500	\$500	\$0	put IT costs in IT
Hospitality	\$100	\$100	\$100	\$100	\$100	requested by committee
Mission	\$11,000	\$13,000	\$15,000	\$15,000	\$19,917	\$20K requested by committee, recommend 10% of pledges
Mission - pumpkins	\$6,000	\$6,000	\$5,333	\$5,000	\$5,000	1/3 of sales
Worship & Music /	\$4,500	\$5,200	\$5,200	\$8,465	\$5,200	requested by committee
Session	\$0	\$0	\$200	\$200	\$200	no request from committee
Personnel	\$400	\$400	\$500	\$500	\$500	requested by committee
Designated funds	\$0	\$0	\$1,000	\$8,180	\$2,000	Assume all spent in same year
Total Programs	\$26,687	\$29,925	\$32,283	\$42,395	\$37,442	
Summary of						Per cent of income for 2021
Pastor	\$79,954	\$79,330	\$86,643	\$86,643	\$86,395	27.6%
Other Staff	\$68,388	\$78,166	\$85,121	\$85,948	\$89,309	28.5%
Admin	\$32,839	\$32,111	\$32,653	\$25,179	\$32,085	10.2%
Physical Plant	\$31,264	\$23,557	\$55,600	\$28,348	\$67,900	21.7%
Programs	\$26,687	\$29,925	\$32,283	\$42,395	\$37,442	12.0%
TOTAL EXPENSES	\$258,132	\$243,089	\$292,922	\$268,513	\$313,131	
TOTAL INCOME	\$264,182	\$271,566	\$292,922	\$286,968	\$313,131	
Surplus (or Deficit)	\$6,050	\$28,477	(\$0)	\$18,455	\$0	

HOSPITALITLY TEAM JUNE 2020-MAY 2021 REPORT

The Hospitality Team members are Don Robinson, Chair, Jean Coffey, and Jeff Leyonmark. Jacki Knauss and Cheryl Koelmel have resigned. We are grateful for their service and are searching for new team members.

Our team rotates on a monthly basis to get volunteers to get Sunday morning ushers. No ushers were needed during the time our church was closed due to the COVID virus. When we reopened the revised guidelines called for only 1 usher for each service. We will continue to monitor the need for ushers.

The Daily Bread booklets are distributed quarterly following the morning worship service.

Our team also assists in scheduling and recruiting for a New Member class as need arises.

PLEASE CONSIDER JOINING OUR TEAM!

2020 Mission Team Annual Report

The Mission Team would like to thank the HPC Congregation for their generous support. Without it, we would not have been able to carry out the projects that we did.

GOALS: We began 2020 by defining the goals for the Mission Team and reviewing the previous year's recipients for Mission disbursements. In doing so we set course to do our best to be responsible stewards of the Mission activities of HPC.

PROGRAM HIGHLIGHTS: The Mission Team coordinates:

- 1. Sandwich Sunday: the third Sunday of the month. This year we saw an increase in sandwiches given because of the wonderful community support received. On average we provided St. Luke's Mission of Mercy approximately 300 sandwiches per month.
- 2. HPC continued to support the Code Blue efforts at *St. Luke's Mission of Mercy* but instead of providing sandwiches we donated financially due to the COVID pandemic and food preparation restrictions that were in place.
- 3. Friends of the Night People: The Mission Team also coordinated the collection and delivery of hygiene products to FONP. This year our efforts were somewhat thwarted since in person church attendance was low due to the pandemic, but we did what we could!
- 3. *Blessing Box*: The blessing box is a highlight of the year. It has been helped so many! This mini food pantry, with frequent turnover of food, continues to be self-sustaining. Not only does our congregation replenish it with donations, we feel the community is also supporting it. How wonderful! The blessing box is part of the 716 Little Free Pantry Coalition.
- 4. *Pumpkin Patch:* In 2020, the HPC Pumpkin Patch was a little different. It was a one day event. People donated pumpkins to be sold and we help a fundraising chicken BBQ. In the end, we were still successful and due to the generosity of many able to provide four food pantries with a donation of \$1,250.
- 5. HPC Angel Tree: We once again organized and completed the HPC Angel Tree program. This program provides Christmas gifts to over 60 children and supports approximately 25 families within the Hamburg and Frontier school districts.

DISBURSEMENTS: Below is some of the organizations HPC mission Funds were disbursed to in 2020.

FLM/Haiti Churches in Action St. Luke's Mission of Mercy Friends of the Night People Wright Memorial Presbyterian Church
Operation Good Neighbor
Buffalo Dream Center
Journey's End Refugee Center
Presbyterian World Mission
Presbyterian Disaster Assistance
Jericho Road
Sparks of Hope Recovery Support Center
Peak Performance Partners
Bethel Church

2020 MISSION TEAM MEMBERS

Anthony Cimorelli
Julie Cimorelli
Leanne Howe
Dudley Hollenbeck
Janie Smith
Nancy Brogan
Tom Tabone
Jen Reagan
Katie Webster

Respectively submitted,

Anthony Cimorelli

2021 Nominating Committee Report

The 2021 Nominating Committee as approved, by the congregation, was represented by Julie Cimorelli, Jeff Leyonmark, Elyse Perry, Anna Robinson and Katy Webster.

Our initial zoom meeting was held March 2nd. Our task was to fill positions including 5 Elders, 5 Deacons, a Treasurer, a Clerk of Session, 2 Commissioners to Presbytery and 5 members of the Nominating Committee.

As our lives begin to feel a bit more "normal" with the relaxing of some Covid – 19 constraints, our committee successfully recruited ten members who agreed to serve as a Deacon or Elder. We also recruited a Clerk of Session, a Treasurer and three members of the Nominating Committee. We are grateful to those who will serve. Our hope is to encourage others to serve as well. If you are asked to serve or are interested in serving in the future, please think about it and pray about it as each of us can offer our talents to fulfill the mission of Hamburg Presbyterian Church.

The positions that remain open include 2 Commissioners to Presbytery and 2 members to serve on the Nominating Committee.

After prayerful consideration, the individuals noted in the motion below agreed to serve.

The Nominating Committee submits the following motions to the congregation:

To elect as Elder for a 3 year term, 7/1/2021 - 6/30/2024: Tricia Harrigan, Wayne Hines, Jeff Leyonmark, Sandy Smith

To elect as Elder for a 2 year term, 7/1/2021 – 6/30/2023: Hollis Bahruth, Jerry Stitt

To elect as Deacon for a 3 year term, 7/1/2021 – 6/30/2024: Nancy Brogan, Melissa Ferraro

To elect as Deacon for a 2 year term, 7/1/2021 - 6/30/2023: Wendy Leyonmark, Carole Mitchell

To elect as Deacon for a 1 year term, 7/1/2021 - 6/30/2022: Terri Vogler, Katy Webster

To elect to the Nominating Committee for a 1 year term, 7/1/21 - 6/30/2022: Julie Cimorelli, Elyse Perry, and Katy Webster

Additionally, the Nominating Committee recommends to Session:

To elect as Treasurer for a 1 year term, 7/1/2021 – 6/30/2022: Blair Webster

To elect as Clerk of Session for a 1 year term, 7/1/2021 - 6/30/2022: Tony Cimorelli

Respectfully submitted,

Anna Robinson

Pastoral Care Assistant mid-2020 to mid-2021

It is an honor for me to reach out to our members and friends of Hamburg Presbyterian Church to offer pastoral care. I always take joy in your warm reception of my presence.

Your openness in sharing your burdens and joys with me humbles me. I hope you are aware that spending time together is a blessing to me as I seek to serve you.

I give thanks to God for such a loving congregation as we are, and I pray for God's grace and love to surround each of us in the coming year.

Peace and love,

Wendy Zimmerman

2020/2021 ANNUAL REPORT FROM PERSONNEL

The Personnel Committee's responsibilities for 2020/2021 included the oversight of our church staff:

- Pastor Rachel Brown
- Sandy Ackerman / Joanne Hollenbeck Minister of Music
- Dave Monaco Sexton
- Amanda Eppolito / Kendra Quinn-Moultrie Administrative Secretary
- Mathew Brooks CE Coordinator
 - Katie Gartner Financial Secretary

Personnel Committee: 2020/2021 Activities:

- Kendra took over Ad. Min. duties in July 2020
- Committee was assigned staff contacts to keep in touch with during the pandemic
- Revised Administrative Secretary schedule
- Review and approval of Pastors monthly expenses.
- Completed Pastor Rachel's CBE Form (financial package) for 2020/2021.
- Conducted mid-year informal reviews of staff.
- Due to the pandemic Sandy resigned her position as Music Director.
- Committee hired Joanne to perform at Sunday Services.
- Worked on splitting duties between Mandy and Kendra for Administrative Secretary position.
- Began search for Music Director in March 2021.
- Initiated search for Administrative Secretary position.
- Matthew Brooks went on Paid Family Leave in April 2021 due to the birth of their child.
- Address staffing issues as needed.
- Committee gladly accepted Mandy's request to return to her duties as Administrative Secretary.
- Review and set personnel budget and staff pay for 2021 budget.
- Approved and purchased gifts for staff.

Members of the Personnel Committee: Diane Hall, Linda McAlpine, Anna Robinson, Shawn Ferro and Gary Lauchert

Submitted by Personnel Committee Gary Lauchert, Chair

Presbytery of Western New York Annual Terms of Call Worksheet (CBE Form) for 2021

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Church Name: Hamburg Presbyterian						% Part Time. # Segments / week:			
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PRESBYTERIAN WOMEN

2020-2021 Report of PW Activities at HPC

Presbyterian Women [PW] is a church wide organization open to all women of the PC [USA] who choose to participate in or be supportive of the organization in any way. We meet monthly for bible study and prayer in three circles; the Hannah Circle (Marci Toney, leader), the Elizabeth Circle [Janie Smith, leader] and the Ruth Circle [Ginnie Sprague, leader]. This year's Horizons Bible Study has been INTO the LIGHT- Finding Hope Through Prayers of Lament.

In all we do we strive to create an inclusive and caring community of women. Mission has always been one of the cornerstones of PW life. Our member pledges and special offerings are designated as seed money for local and worldwide missions. A special "Thank you" to our **Mission Quilters** who, because of the Pandemic, met only a few times to sew and tie quilts.

- 7 quilts were given to Sister Donna from Hospice at Mercy Hospital.
- 2 families were given 3 baby quilts after baptisms.
- Knitted hats, mittens, and scarves from our Mitten Tree were given to local charities through the Salvation Army.

Finally, I would like to recognize the members of our PW Coordinating Team for their commitment and leadership: Hollis Bahruth, Jean Coffey, Marilyn Monckton, Janie Smith, Ginny Sprague, Marci Toney, and Gail Wheaton.

Respectfully submitted by Linda Ryder, PW Moderator

Worship and Music Ministry Team Annual Report July 2020 - June 2021

As part of the Worship & Music Ministry team, the Worship Planning Team meets every Tuesday evening with Pastor Rachel to plan the upcoming Sunday Service as well as other special services. They plan the music, communion service, the weekly bulletin format, Scripture reading review, liturgists/acolytes, sanctuary set up and children's time.

From March 2020 till present, due to COVID 19, our team has been conducting our weekly and monthly meetings via the online program Zoom. The church was closed while following the States guidelines for churches. Members of our ministry team were involved with the re-opening team to try and put together a plan that was both practical and safe for our congregation. A tentative opening date was set for Sunday August 9th with both live, real time with the church's website and Facebook.

Due to COVID 19, Christian Nurture Services were postponed indefinitely with Sue Rich resigning from the team until their services resume.

The current ruling Elder assigned to Worship & Music is Joyce Huen. There is currently no appointed Chairperson for our team at this time since we use utilize a Team structure of rotating responsibilities on a Trimester basis. This system has worked exceptionally well with all team responsibilities being filled for the entire church calendar year.

In November 2020, Sandy Ackerman submitted her resignation as Minister of Music due to her concern over her husband's health amid the COVID crisis and the potential for catching the virus. Joanne Hollenbeck, on a temporary basis, took over as the music director for the Sunday morning services until a new Minister of Music can be found. She attends all weekly and monthly meetings with the team, providing music suggestions for all our Sunday Worship services. She also coordinates and arranges the soloist as well for the Sunday's services.

In November, all in person services were cancelled at church after the Village of Hamburg went to orange (Closed). Session agreed to re-open once conditions went back to yellow (Open). Church reopened on February 7th with 22 in attendance and 37 on February 14th. With the church being opened again and with sitting restrictions due to covid spacing, we still have been averaging between 35-40 people at the at the 10:00 service.

Due to NY safety regulations, The Advent season began a little differently this year. The traditional Hanging of the Greens service was not done by a family but was done by the Worship & Music Team prior to the service. The team also put up and decorated the Christmas Tree and hung the Christmas Banners. Due to COVID restrictions, there was no in person Christmas services, only online.

Ash Wednesday service was virtual in 2020 but was an in-person in 2021 at noon on February 17th with no ashes being administered. Lenten banners were installed on February 16th. The installing of the cross for the front lawn (with assistance from Building & Grounds) was completed and the different colored shrouds would also be put up. In 2020, the Supper Series "The Mission of Jesus" (Ray Vander Laan) started on March 5th and was scheduled for six weeks but was cancelled after two weeks due to COVID19. We would like to thank the Hospitality Ministry Team for their great support in helping with this special event.

This year we celebrated Palm Sunday service with Palms purchased from Eco-Palms, a program supported by the Presbyterian Church (USA) Mission. This mission helps support poor communities in Guatemala and Mexico through responsible and sustainable harvesting of Palms where farmers are paid a fair price and the ecosystem is protected.

Maundy Thursday service was held in a semi-darkened Sanctuary with Joanne playing the music for the service. Easter Sunday service was by reservation only and was attended by 66 people with only 3 no-shows. It proved to be a beautiful and fulfilling service.

In 2020 we did not celebrate our special service on Memorial Day due to COVID. Veterans Day service honoring veterans and their families was held as was World Communion Sunday.

Upgrading the audio visual in the sanctuary is a priority for the team and is working with the Building and Grounds team to improve the quality of the services. Quotes have been gotten for replacement of microphones, internet upgrades and improved visual presentations.

In conclusion, we would like to thank the following dedicated team members for their many contributions of time and talents: Pastor Rachel, Sandy Ackerman, Wayne Hines, Joyce Huen, Sue Rich (Christian Nurture), Wendy Zimmerman, Holly Bahruth, Christel Beers, Carole Mitchell and Bridgette Brooks.

We would also like to thank the following for their valuable contribution: Rich McAlpine and Earl Knauss, Mandy Eppolito, Dave Monaco, Vickie Quinn (Sanctuary flowers), Lamont Beers for providing the wine, and Janie Smith for baking the bread for each communion service; and a heartfelt 'thank you' to everyone who said **YES** to being a liturgist.

Yours in Christ,

Joyce Huen – Co-Chair Wayne Hines – Co-Chair My dear Hamburg Presbyterian Church Congregation,

As I try to formulate a message about what we did last year, it is so easy to feel a sense of loss about the things we were not able to do. First of all I have to speak up for our dear Chancel Choir who was hoping to share wonderful new religious music with you, and also the Bell Choir who I remember in our last rehearsal was practicing processing into the sanctuary for an Easter Sunday that did not happen in person. We were all so eager to share the sacred music of Lent and to celebrate a jubilant Easter with each other and the Congregation!

As most of you know, my husband George has an immune disease which puts him at great risk, so when Pastor Rachel upheld Gov. Cuomo's directives to close the church, I immediately moved him to safety in the countryside of mid-New York State. Within a week I had ordered the internet, tuned the piano, and learned to upload music to our HPC You tube channel. As Pastor Rachel will attest, this process was harder than it looked!

My goal from that point on was to try to give our Congregation the most warm, personal and religious music experience possible in order to comfort them in a manner worthy of the traditions of our great church. Pastor Rachel, the Music and Worship Committees, and the Reopening Committee, all were a great support throughout those months. At first it was just George and myself who performed the music and as the pandemic advanced I moved to the sanctuary again and we taped many of our choir singers. Although we did employ some professional pianists one week, my reason for using in-house singers was that because the people in our congregation were all primarily worshipping at home, that we needed to see and hear singing from the familiar faces of our other church members.

When we hit August and September, we decided to follow state guidance and began a monthly rotation of string and bell players in trying to get some continuity. Thanks to Wendy, Ceresa and Bridgette who were regular contributors. Joanne Hollenbeck and I filled in the fourth Sunday of the month with keyboard music.

This was working well until one Sunday morning when I started feeling sick during the service. When I arrived home and George became sick also, I decided that I must completely put myself into God's hands. I believe that God wanted me to become the minister of music at Hamburg Presbyterian Church, and I enjoyed every minute of it. I believe that he wanted me to not risk George's and my health anymore, and for the sake of my whole dear family I had to make the extremely difficult decision to leave the job.

All of us who worked to keep HPC together during this pandemic were heroes. Everything was so new and different – there was so much confusion and fear and sometimes I felt blinded by the uncertainty of the situation that the pandemic brought upon us. But I was equally challenged by God to be on a mission to help lead our church to turn the corner and keep striving strongly into the future. We kept the faith alive in our church by hoping, sharing, praying. I'm very proud to have joined in this endeavor with Rachel, the Committees, Dave, Mandy and especially Joanne Hollenbeck, who graciously stepped in when I had to leave. I tried as hard as I could to lead us through this tough time.

Hamburg Presbyterian Church is a precious jewel and I am grateful beyond words for the gift of working for and being a member of your congregation. We love you all.

Sandy and George

MINISTER OF MUSIC ANNUAL REPORT 2020/2021 November-June

What a strange year this has been, I never would have expected to return to my former position here at HPC again, having retired when George Davis left. But the Covid Virus had different ideas, which included Sandy Ackerman resigning and my filling the organist position. I truly have enjoyed these past 8 months, especially accompanying the many talented musicians that sang or played Special Music during the worship services. Because we have had no choir during this time, the musicians truly added to our services!

The organ has also become an important part of our worship. Because I love the instrument so much, it has been a joy to be able to play many of my favorite pieces written especially for the organ. But not to leave the piano out, it has become a necessary instrument for accompanying the vocalists and instrumentalists. The names of these special folks who so willing shared their talent with our congregation include:

Bridgette and Matt Brooks - violin, string bass, guitar, djembe drum, and vocal Ceresa Kozlowski - violin

Doug Yeomans - classical guitar

Jennifer Streamer Miller - soprano

Karen Saxon - soprano

Ken Partridge - tenor

Emilie Tothero - soprano

Wendy Zimmerman - alto and guest pianist

Katy Webster - soprano

Damon Beiter - guitar

Ben Mills - trumpet

Anna Reagan - violin

Don Robinson - baritone

Shirley Hines - soprano

Michael Hobart - violin

Two other very talented persons need to be mentioned here. Because without them, there would be no singers to lead the hymns etc. Those two people are the Audio/Visual Guys...Blair Webster and Tom Tabone...who faithfully came to the church every Thursday morning to video and audio tape the singer for the coming Sunday, and then made sure that everything worked smoothly on Sunday mornings. It added so much to the services to hear and see the hymns sung!

And how wonderful it was when the Session OK'd having a Plexiglass shield in the choir area so that the singer could sing without a mask! This meant that we no longer needed to videotape the singer... they could sing "live".

The Worship Planning Team met each Tuesday via Zoom to plan the coming Sunday worship service. We are one of a very few churches who had this type of team; and it works SO well in integrating the various elements of worship...thank you, team members! With everyone's input, the previous Sunday was discussed, the hymns for the following Sunday were chosen, the joys and concerts of the congregation were updated, and future services were discussed if needed. We are always looking for additional people who would like to participate in this special, unique opportunity!

It has been a true privilege to service HPC and organist for these past 8 months. Thank you for your support, ideas, and the opportunity to share my talent with the congregation and with our Almighty God.

Respectfully submitted, Joanne Hollenbeck

Christian Nurture 2021-Year End Report

Leaders: Sue Rich, Wendy Zimmerman, JoAnne Hollenbeck, Pat Headlee, Katie Gertner, Rev. Gary Burdick.

Christian Nurture held it's last worship service February 20, 2020. With declining attendance we have decided to no longer have this service as part of HPC ministry. Christian Nurture has been a part of out church for 20+ years.

Thanks you to all who have volunteered their time and talent for this outreach.

Peace, Susan Rich